SWIss **C**linical **E**mbryologists (SWICE)
Commission of the Swiss Society for Reproductive Medicine (SSRM)

Bylaws

I. General

Art. 1 Definition

SWICE is a commission of the Swiss Society for Reproductive Medicine (SSRM) that is created to support the biological aspects of reproductive medicine.

Art. 2 Aims

The general aims of SWICE are:

- To promote continuous education and training for embryologists/technicians
- To establish guidelines for laboratories involved in human ART
- To organise external quality controls (EQC)
- To exchange information between embryologists and between embryologists and clinicians
- To act as laboratory experts of human ART for the patients, and for third parties, such as the general public, the media, the politicians, etc…

Art. 3 Activities

The activities of SWICE are:

- To elaborate specific projects linked to the general aims of SWICE
- To organise workshops/meetings for embryologists/technicians

II. Organisation

Art. 4 Composition of the SWICE commission

The commission consists of:

- a president, member of the SSRM board
- 4-5 board members
- All the other members

The SWICE president is nominated by the SWICE commission and must be elected by the SSRM board.
The SWICE board must be confirmed by the SSRM board.
The president and board members are elected for 3 years with the possibility of one re-election.
As far as possible, all the Swiss geographic area and languages should be represented in the board of the commission.

The president shall co-ordinate the different activities of SWICE, send convocations and minutes for meetings and workshops, write the annual report to the attention of the SSRM Board and for publication in the SSRM Newsletter

The board members shall organise workshops and meetings, and develop specific activities of the commission

Art. 5 Voting and election

The SWICE commission can vote when at least 3 board members including the president or his/her delegate and 8 members are present. Decisions are adopted when accepted by the majority of the present members.

Art. 6 Membership

Membership is open to biologists and technicians working in human reproductive medicine in a public or private institute.
Members of the commission must be members of the SSRM
Adhesion forms including name, address and professional activity have to be sent to the president of the SWICE commission
Membership may be terminated after withdrawal of the member, for non-payment of the fees or for actions prejudicial to the interests of the commission, following proper written notification.

III. Fees

Art. 7 Fees

Members of the commission are also members of the SSRM and pay annual fees directly to the SSRM

IV. Final disposition

Art. 8 Language

The present bylaws are written in English, French and German, whereas the English version will prevail in case of dispute.

Art. 9 Entry into force of the bylaws

Bylaws will be effective after approval by the SWICE commission and the SSRM Board.

Accepted by the SSRM board on September 3, 2009 and on February 11, 2010.