

BYLAWS SWICE

I. General

Art. 1 Definition

SWICE is a commission of the Swiss Society for Reproductive Medicine (SSRM) that is created to support the biological aspects of reproductive medicine.

Art. 2 Aims

The general aims of SWICE are:

- To promote continuous education and training for embryologists/technicians
- To establish guidelines for laboratories involved in human ART
- To organize external quality controls (EQC)
- To exchange information between embryologists and between embryologists and clinicians
- To act as laboratory experts of human ART for the patients, and for third parties, such as the general public, the media, the politicians, etc...

Art. 3 Activities

The activities of SWICE are:

- To elaborate specific projects linked to the general aims of SWICE
- To organize workshops/meetings for embryologists/technicians

II. Organization

Art. 4 Composition of the SWICE commission

The commission consists of:

- a president, member of the SSRM board
- 4-5 board members
- All the other members

The SWICE president is proposed by the SWICE members to the SSRM Board and must be confirmed by the latter. The SWICE president is elected by the SSRM General Assembly. The president and board members are elected for 3 years with the possibility of two re-elections. After a 3 year break on the SWICE Board a member can be re-elected for one more period of 3 years.

As far as possible, all the Swiss geographic area and languages should be represented in the board of the commission.

The president shall co-ordinate the different activities of SWICE, send convocations and minutes for meetings and workshops, and write the annual report to the attention of the SSRM Board and for publication in the SSRM Newsletter

The board members shall organize workshops and meetings, and develop specific activities of the commission

Art. 5 Voting and election

The SWICE commission can vote when at least 3 board members including the president or his/her delegate and 8 members are present. Decisions are adopted when accepted by the majority of the present members.

Art. 6 Membership

Membership is open to biologists and technicians working in human reproductive medicine in a public or private institute.

Members of the commission must be members of the SSRM

Adhesion forms including name, address and professional activity have to be sent to the president of the SWICE commission

Membership may be terminated after withdrawal of the member, for non-payment of the fees or for actions prejudicial to the interests of the commission, following proper written notification.

III. Fees

Art. 7 Fees

Members of the commission are also members of the SSRM and pay annual fees directly to the SSRM

IV. Final disposition

Art. 8 Languages

The present bylaws are written in English, French and German, whereas the English version will prevail in case of dispute.

Art. 9 Entry into force of the bylaws

Bylaws will be effective after approval by the SWICE commission and the SSRM Board.

Accepted by the SWICE Commission on March 30st, 2017 in Olten and by the SSRM board on July 4th, 2017 in Geneva.